

Instructions for accessing the KATALYTIC GPA CALCULATOR

1. Go To <https://www.kalytic.net/gpa-calculator.html>
2. Password is Educate

EXCEL INSTRUCTIONS

1. Click on the Excel button, and the Calculator will download to your computer
2. Click to open the Calculator on your computer
3. At the top you will see a yellow “Protected View” notification bar. Click “Enable Editing”
Another yellow bar will appear that says “Security Warning” – macros have been disabled. Click “Enable Content”. *(In order to do the GPA calculations, I wrote computer code to calculate the GPAs as a few “macros” within the spreadsheet. This is what needs to be enabled.)*
4. Save this file (using “Save As”) to your Student’s High School folder that you’ve set up.

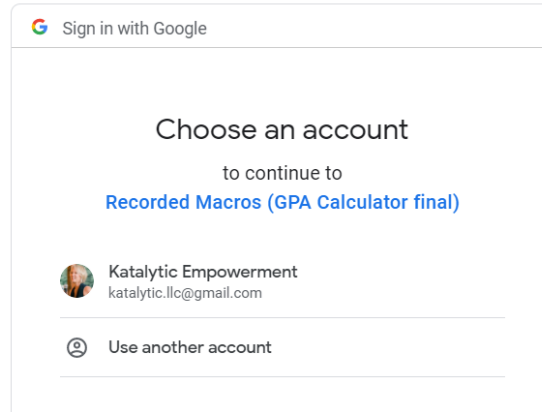
GOOGLE SHEETS INSTRUCTIONS

1. Click on the Google Sheets button, and the Calculator will ask if you’d like to make a copy
2. Click “Make a Copy”
3. You can Rename the file by clicking on the name at the top
4. You can move the file to a folder that you have your student’s high school files in
5. Click on the button to calculate 9th grade GPA, and it will say “Running Script” up top. Just let it run until you see a pop-up window “Authorization Required”. Click “continue”.

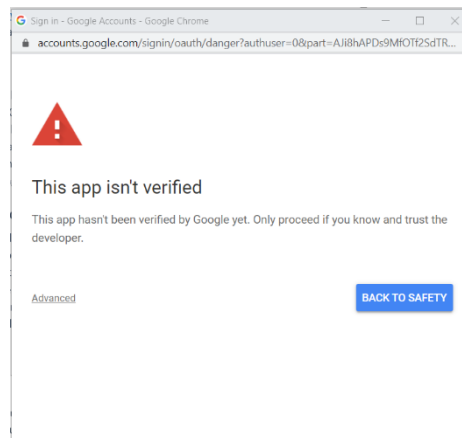
The screenshot shows a Google Sheet titled "Copy of GPA Calculator final" with a menu bar (File, Edit, View, Insert, Format, Data, Tools, Add-ons, Help) and a toolbar. The spreadsheet contains a table for "Tim's High School FRAMEWORK - 9th Grade" with columns for Course name, Honors or College/AP?, Grade, Credits, Unweighted Points, and Weighted Points. The table lists 12 courses, with the 9th grade totals showing 8.0 unweighted and 0 weighted points. A pop-up window titled "Authorization Required" is overlaid on the spreadsheet, with the text "A script attached to this document needs your permission to run." and "Continue" and "Cancel" buttons. A blue button labeled "CLICK HERE to Calculate 9th grade GPAs" is visible in the bottom right corner of the spreadsheet.

Course name	Honors or College/AP?	Grade	Credits	Unweighted Points	Weighted Points
1 *Algebra 1 w/Geometry	No	A	1	1	
2 *Spanish I	No	A	1	1	
3 English 9	Honors	A-	1	1	
4 Algebra II w/Geometry	No	B+	1	1	
5 Physical Science	No	B+	1	1	
6 World History I	Honors	B-	1	1	
7 Spanish II	No	A-	1.0	1.0	
8 Health & Physical Education	No	A	0.5	0.5	
9 Fine Arts - Intro Photography	No	A+	0.5	0.5	
10					
11					
12					
9th grade totals			8.0	0	0

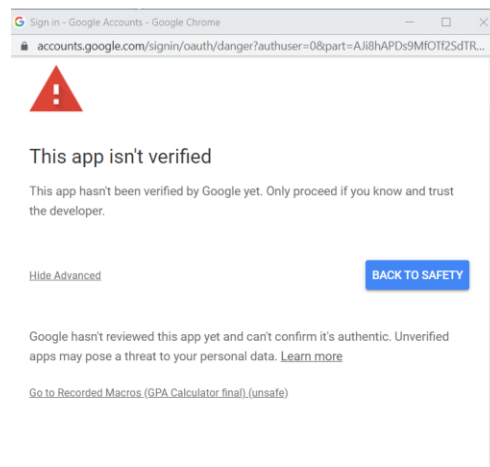
6. Choose the Gmail account that you'd like to associate this file with.




7. Click “Advanced” underneath the message that the app isn't verified. *(In order to do the GPA calculations, I wrote computer code (“macros”) to operate just within the spreadsheet. The macros are only associated with this spreadsheet and have not been verified as an app with Google. You will have to decide if you'd like to continue a couple more steps to fully enable the GPA Calculator for use.)*



8. Click on “Go to Recorded Macros (GPA Calculator final)”




9. Click "ALLOW"


 Sign in with Google

Recorded Macros (GPA Calculator final)

wants to access your Google Account

 katalytic.llc@gmail.com

This will allow
Recorded Macros (GPA Calculator final) to:

- See, edit, create, and delete your spreadsheets in  Google Drive

Make sure you trust Recorded Macros (GPA Calculator final)

You may be sharing sensitive info with this site or app. Learn about how Recorded Macros (GPA Calculator final) will handle your data by reviewing its terms of service and privacy policies. You can always see or remove access in your [Google Account](#).

[Learn about the risks](#)

[Cancel](#) [Allow](#)

10. Now you can utilize the GPA Calculator tool. 😊